

Addendums to the Academic Catalog

Grace Academic Catalog

Title: Financial Aid

Effective Date: September 1, 2011

Addendum: AC- 1

Section: Financial Information

Financial Aid is not currently available. However, we currently offer the following programs to assist students financially.

- *Ambassador Scholarship Program*: This program allows a student the opportunity to earn at least ½ off tuition for one class a semester. Please visit the website for details.
- *GRACE Tuition Assistance Program*: Students can apply for tuition assistance by completing a request for tuition assistance form. Students may be asked for an interview at the end of this process.
- *Raising Support*: Students can ask their church/ministry leaders/family and friends to support them financially to continue their theological training. Inquire within the Student Services Department regarding financial aid and timeline of implementation.

Academic Catalog, p 40

Grace Academic Catalog

Title: Grade Point Average for Admission

Effective Date: September 1, 2011

Addendum: AC- 2

Section: Admissions: General Admission Requirements

Applicants for the degree programs must have earned a baccalaureate degree or its equivalent from an accredited college or university before they can be granted a seminary degree. The student's undergraduate overall grade point average must be 2.5 or higher. If the student's undergraduate grade point average is below 2.5 then the student may be granted provisional admission. Students admitted provisionally must complete 12 credit hours of satisfactory work with a minimum overall grade point average of 3.0 in order to obtain full admission status. To apply for provisional admission the student must complete a General Petition and submit it to the Registrar's Office for the Academic Dean's approval.

Academic Catalog, p 41

Academic Catalog

Title: Exceptions for Regular Admissions

Effective Date: September 1, 2011

Addendum: AC-3

Section: Admissions

Applicants for the degree programs may apply for an exception to the General Admission Requirements by submitting a detailed explanation on a General Petition Form to the Registrar's Office for the Academic Dean's approval. Details containing (1) what exception is being made and (2) why the exception should be made are to be included.

Academic Catalog, p 42

Grace Academic Catalog

Title: Mentoring Program

Effective Date: September 1, 2011

Addendum: AC- 4

Section: Academic Policies and Procedures: Academic Advising

Students will be assigned a Faculty Mentor when registering for the Mentoring Program. The Faculty Mentor will meet with the student as needed, but at least twice per semester the student is enrolled in a Mentoring Course for at least 30 minutes each time. In these advising sessions the Faculty Member will review the following with the student: (1) academic goals; (2) academic progress; (3) degree plan; (4) projected graduation date; and (5) other academic concerns that the student or the Faculty Mentor may have.

Students are required to register for non-credit mentoring courses per the following schedule:

Certificate students must successfully complete 2 semesters of mentoring by registering for and completing MP01 & MP02 prior to the completion of their certificate program.

MABS students must successfully complete 4 semesters of mentoring by registering for and completing MP01, MP02, MP03, & MP04 prior to graduation.

MDiv students must successfully complete 6 semesters of mentoring by registering for and completing MP01, MP02, MP03, MP04, MP05, & MP06 prior to graduation.

ThM students must successfully complete 8 semesters of mentoring by registering for and completing MP01, MP02, MP03, MP04, MP05, MP06, MP07, & MP08 prior to graduation.

Academic Catalog, p 43

Grace Academic Catalog

Title: Payment Plan

Effective Date: January 1, 2012

Addendum: AC- 5

Section: Financial Information

Grace School of Theology requires that all students must complete their arrangement to pay for the semester prior to the first day of class. This means the student must pay 100% of all tuition and fees due prior to the first day of class or enter into the Payment Plan. To enter into the Payment Plan the student must submit the Payment Plan Request Form to the Registrar's Office. The form discloses the student's obligation for repayment.

Academic Catalog, p 44

Grace Academic Catalog

Title: Disability Access Policy

Effective Date: September 1, 2011

Addendum: AC-6

Section: Student Life

DISABILITY ACCESS POLICY

The Disability Access Policy aims to remove administrative, procedural and physical barriers that prevent equal access to services for people with disabilities. It is designed to reflect the Seminary's commitment to independent access for all staff, faculty, students, board members, donors, and members of the community. The policy aims to integrate an awareness of disability issues into policies, practices and procedures in all areas of service provision. It also gives some guidance as to how this might be achieved and links to other policies and strategies where appropriate. It aims to improve access, prevent discriminatory practices and ensure compliance with the Americans with Disabilities Act (ADA) and other applicable federal and state laws and regulations.

This policy supports a social model view of disability where disability is defined as the loss or limitation of opportunity to take part in society on an equal level due to barriers in society and/or the environment.

General Principles

It is the Seminary's policy to:

- Actively promote disability awareness and equality ensuring that it continues to be an integral part of our strategy, service delivery and future developments.
- Continue to audit current provision to ensure that the best opportunities are taken to improve physical access to premises, the built, transport and rural environments, and prioritize future works and refurbishments.
- Be aware that any change in services might have an effect on service delivery for disabled people.
- Ensure that current information is accessible and available in appropriate formats.
- Use all available guidance, examples of good practice and of best value to ensure a corporate response to disability access issues.

- Involve our staff and customers in the process of developing and delivering the policy and procedures.
- Develop ongoing training opportunities, monitor and share examples of good practice.

Contact and Further Information:

If you require any further information, advice or guidance please contact the Executive Vice President & General Counsel.

Academic Catalog, p 45

Grace Student Handbook

Title: Accreditation Status

Effective Date: September 1, 2011

Addendum: SH - 1

Section: General Information

TRACS Applicant

Grace School of Theology is an applicant for candidacy with the Transnational Association of Christian Colleges and Schools (TRACS) (PO Box 328, Forest, VA 24551; Telephone: 434-529-9539; website: www.tracs.org). TRACS is recognized by the U.S. Department of Education (USDE, www.ope.edu.gov/accreditation), the Council for Higher Education Accreditation (CHEA, www.chea.org), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

The Transnational Association of Christian Colleges and Schools (TRACS) has accepted Grace School of Theology's initial application for candidacy for accreditation following a review of the Seminary's Institutional Eligibility Requirements. Accreditation through TRACS is based upon well-defined Foundational Standards and Operational Standards. The Grace School of Theology Mission Statement is the foundational statement of the Seminary and serves as the guide in the Seminary's strategic planning process. Grace School of Theology is working to join a number of evangelical institutions of higher learning across the United States and the world that have already demonstrated high standards of operations including administrative services, academic excellence, financial stability, excellent student services, and institutional effectiveness. When the Seminary becomes an accredited institution, it has demonstrated a commitment "to provide quality postsecondary education within the context of Christian values." Grace is on target for meeting the timeline for Candidacy for Accreditation through TRACS with the objective to obtain such Candidacy Status at the November 2011 TRACS Commission Meeting.

Student Handbook, p 80

Student Handbook

Title: Grade Point Average for Admission

Effective Date: September 1, 2011

Addendum: SH-2

Section: Admissions Requirements: Masters Degree Programs

Applicants for the degree programs must have earned a baccalaureate degree or its equivalent from an accredited college or university before they can be granted a seminary degree. The student's undergraduate overall grade point average must be 2.5 or higher. If the student's undergraduate grade point average is below 2.5 then the student may be granted provisional admission. Students admitted provisionally must complete 12 credit hours of satisfactory work with a minimum overall grade point average of 3.0 in order to obtain full admission status. To apply for provisional admission the student must complete a General Petition and submit it to the Registrar's Office for the Academic Dean's approval.

Student Handbook, p 81

Grace Student Handbook

Title: Mentoring Program

Effective Date: September 1, 2011

Addendum: SH- 3

Section: Academic Policies: Academic Advising

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Student Handbook, p 82

Grace Student Handbook

Title: Payment Plan

Effective Date: January 1, 2012

Addendum: SH-4

Section: Financial Information

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Academic Catalog, p 83

Addendums to the Student Handbook

Grace Student Handbook

Title: Disability Access Policy

Effective Date: September 1, 2011

Addendum: SH-5

Section:

Page 44 of the Student Handbook already has a section entitled "Accommodations for Students with Disabilities." The following policy supplants that section.

DISABILITY ACCESS POLICY

The Disability Access Policy aims to remove administrative, procedural and physical barriers that prevent equal access to services for people with disabilities. It is designed to reflect the Seminary's commitment to independent access for all staff, faculty, students, board members, donors, and members of the community. The policy aims to integrate an awareness of disability issues into policies, practices and procedures in all areas of service provision. It also gives some guidance as to how this might be achieved and links to other policies and strategies where appropriate. It aims to improve access, prevent discriminatory practices and ensure compliance with the Americans with Disabilities Act (ADA) and other applicable federal and state laws and regulations.

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Student Handbook, p 84